



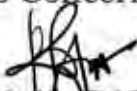
Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BENGUET
 Wangal, La Trinidad, Benguet
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DIVISION MEMORANDUM NO. 082 s. 2020

Date: April 14, 2020

To: PSDSs
 Concerned Division/Unit Personnel
 All Others Concerned

From:  **BENILDA M. DAYTACA, EdD, CESO VI**
 Asst. Schools Division Superintendent
 OIC – OSDS



Subject: Presentation of School Staffing Plan

1. In relation to Recruitment, Selection, Placement and Induction (RSPI) component of the HRMD System, there will be a videoconference on April 15, 2020, at 10:00 AM, to serve as an avenue in presenting the staffing plan of each school district.
2. The following Personnel are expected to participate in the video conference:

DISTRICT OFFICE		SDO	
Atok	Allan Dobinto + 1 staff	Publication	Puriza Aguindang
Bakun	Virginia Salio-an + 1 Staff	Retirement	Frank Bagullo
Buguias	Melchor Tican + 1 staff	Appointment	Susan Dawang
Itogon 1	William Abance + 1 staff	PSIPOP	Mel Alingbas
Itogon 2	Joseph Pacpaco + 1 Staff	ITO	Eric Wanson
Kabayan	Simon Backian + 1 Staff	HRDS	Jocelyn Alimondo Corazon Quipot
Kapangan	Molly Ablaza +1 staff	CID Chief	Rizalyn Guznian
La Trinidad	Rosita Dayag + 1 staff	SDS	Benilda Daytaca
Mankayan	Jonathan Sadey +1 Staff	OSDS (secretariat)	Christine Damoslog
Sablan	Marcelino Baldo + 1 Staff		
Tuba	Delmas Dela Rosa + 1 staff		
Tublay	Melchor Atew + 1 staff		

Note: Identified PSDSs are advised to send the name and cell number of their staff who will be participating to HRDS for the load card, ASAP.

3. The objectives of the meeting are as follows:
 - a. Finalize the completed staffing plan of districts and schools as baseline in conducting RSPI in the division;
 - b. Be oriented on the purpose of coming up with a staffing plan as regard succession and career pathing; and
 - c. Be involved in Human Resource Management activities of the division Participants.
4. A load worth 300 shall be provided to District participants who have submitted a PSIPOP-Based complete draft of staffing plan as of April 13, 2020.
5. Districts not yet identified here and secondary school participants shall be engaged in a subsequent issuance upon submission of their staffing plan drafts.
6. The link for the webinar will be uploaded at the PSCP Chat Group 30 minutes before the start of the activity.
7. Widest dissemination of and strict compliance to this memo is desired.

A handwritten signature in black ink, consisting of several loops and a long vertical stroke at the end.